



P.O. BOX 1282 ■ UNION, NJ 07083
908.851.9869

MINI-GRANT APPLICATION FORM INSTRUCTIONS

Mini-Educational grants are available to the TEACHING staff of the Township of Union Public Schools.

Please follow the directions stated below:

1. Complete ALL parts of the application. No applications will be considered unless all of the questions are answered.
2. Applications must be submitted as of February 29th.
(NO APPLICATIONS WILL BE ACCEPTED AFTER THAT DATE.)
3. The awarding of grants will be on a competitive basis.
4. Educational mini-grants for consideration must provide for **INNOVATIVE** classroom learning experiences.
5. Make certain that the subject Curriculum Director's signature appears on the application.
6. Grants **WILL NOT EXCEED \$750.00.**
7. You will be required to attend an **INTERVIEW** with the **GRANTS COMMITTEE.**
8. A projected itemized budget (page 4) **MUST** be completed and included with application.
9. **ALL** grant materials will be purchased by the Foundation unless the **GRANTEE** is notified differently.
10. Any revisions or modifications to the original grant proposal **MUST** be submitted and approved by the Executive Board of the Foundation.
11. Budget revisions **MUST** be approved by the Foundation.
12. Forward the completed application packet to: Township of Union Education Foundation, Inc., Box 1282, Union, NJ 07083.
13. If you have any questions or need assistance, call Susan Lipstein, President, at 908-851-9869.

